

Q. How do I fill up form for Source Information Details?

➤ **Informant Profile**

1. Informant Name: This is a Non-Mandatory field
2. Contact Number: This is a Mandatory field and will be verified before submission of the form via OTP
3. Secondary Contact Details: This is Non-Mandatory field
4. Contact Email ID: This is compulsory field and can be used for future communication if required
5. Address Details: These are Non-Mandatory fields

The screenshot shows a web browser window with the URL <https://maharashtra.mahatma.gov.in/SourceInfo/SourceInfo>. The page displays a form titled "Source Info" with a sub-heading "Informant Profile". The form includes the following fields and controls:

- Informant Name: Text input field.
- Contact Number (Primary): Text input field with a "Send OTP" button to its right.
- Contact Number (Secondary): Text input field.
- Contact Email ID: Text input field.
- Address Line 1: Text input field.
- Address Line 2: Text input field.
- State: Dropdown menu with "Select State" text.
- District: Dropdown menu with "Select District" text.
- Village: Dropdown menu with "Select Village" text.
- Division: Dropdown menu with "Select Division" text.
- Taluka: Dropdown menu with "Select Taluka" text.
- Pin Code: Text input field.

The screenshot shows the same web browser window as above, but with a modal dialog box overlaid on the form. The modal contains a green checkmark icon, the text "OTP is sent to your mobile number", and an "OK" button. The background form is dimmed.

➤ **Promoter Information**

1. Promoter Name: This is a Mandatory field
2. Address Details (of the promoter/s): These are Mandatory fields
3. Promoter Contact Number: This is a Mandatory field
4. Promoter Contact Number (office): This is a Non-Mandatory field
5. Promoter Email Id: This is a Non-Mandatory field
6. Other Professionals: This is a Mandatory field, however if you know any other stakeholders of the project like – Contractor/Architect/Agent/CA you can add that information in this field along with the person’s contact information mandatorily.
7. Promoter Website URL: This is a Non-Mandatory field.

The screenshot displays a web browser window with the URL <https://mahatmaatmahadone.gov.in/Successfull>. The page title is "Promoter Information". The form contains the following fields:

- Promoter(s) Name* (text input)
- Address Line 1* (text input)
- Address Line 2* (text input)
- State* (dropdown menu: --Select State--)
- Division* (dropdown menu: --Select Division--)
- District* (dropdown menu: --Select District--)
- Taluka* (dropdown menu: --Select Taluka--)
- Village* (dropdown menu: --Select Village--)
- Pin Code* (text input)
- Promoter Contact Number (Primary) (text input)
- Promoter Contact Number (Office Number) (text input)
- Promoter Email Id (text input)
- Other Professional (dropdown menu: --Select--)
- Promoter Website URL (text input)

A green "Add Promoter" button is located at the bottom left of the form area. The browser's taskbar at the bottom shows various application icons and the system clock indicating 10:31 AM on 23-07-2018.

➤ Project Information

1. Project Name: This is a Mandatory field
2. Address Details (of the promoter/s): These are Mandatory fields
3. CTS No./Survey No./Final Plot No./GAT No.: This is a Non-Mandatory field
4. GEO Location: You can map the location of the project on the Maps which will help Authority with complete location details. It very simple tool with search, drag and drop facility. For Eg, Click on **Get Location**, then **Search** for project region (*like – Aund or Andheri or Vashi or any other region*) then drop the marker on the exact location of the project site and click on **OK** button. The details will automatically saved and the Authority Officials will be able to view the same.
5. Whether Construction Complete: This is a Mandatory field, just select YES or NO.
6. Current Status of the Project: This is a Mandatory field, just select the drop-down values – Advertised/Stalled/Completed/In progress.
7. Whether Building Occupied: This is a Mandatory field, just select YES or NO.
8. Any Other Details: This is a Non-Mandatory field. You can give additional information if any in this text field.
9. Attachments: You can also attach any documents you wish to submit for more assistance to the Authority.

The screenshot shows a web browser window with the URL <http://mahatrust.maharashtra.gov.in/Forms/ProjectInfo.aspx>. The page title is "Project Information". The form contains the following fields and options:

- Project Name* (text input)
- Address Line 1* (text input)
- Address Line 2* (text input)
- State* (dropdown menu)
- District* (dropdown menu)
- Taluka* (dropdown menu)
- Village* (dropdown menu)
- Pin Code* (text input)
- Street* (text input)
- CTS/Survey No./Final Plot No./GAT No. (text input)
- Get Location/Map (radio button)
- Whether construction of project started? (radio buttons: Yes, No)
- Current status of project? (dropdown menu)
- Whether building is occupied? (radio buttons: Yes, No)
- Any Other Details (text input)
- Attachments (like photographs) (button: Upload... No file selected)